

City of Seaford Residential Utility Service Agreement

Post Office Box 1100, 414 High Street, Seaford, DE 19973
(302) 629-9173

Please read the following important information and complete the attached agreement.

This is a utility service agreement contract made and entered into by and between the supplier, hereinafter known as the City; and the applicant, hereinafter known as the customer.

It is mutually agreed and understood that this agreement does not bind the City to extend its lines to serve the customer, unless the said extension can be made in accordance with the rules and regulations of the City.

The customer is to provide space for and protect the meter, wires and appliances on said premises and provide free access for the purpose of examining, repairing or removing the meter, wires, and other appliances. The City may disconnect its lines at anytime for necessary repairs or extensions.

The City may require a security deposit before metered service will be furnished under this service agreement.

Meter Deposits

Non-commercial meter deposits - \$200.00

Commercial meter deposits – The greater of an average of 12 months multiplied by 2.5 or \$200.00

Refunds

All meter deposits will be held on file until such time as the customer leaves our service area. The meter deposit will then be applied to the customer's final bill with any differences either refunded or billed to the closed account.

Disconnect Procedures

A bill is mailed out – if not paid, the past due amount shows on the next monthly bill along with the new monthly bill balance. Disconnect notices are generated on the day after the bill becomes due, for anyone who has an outstanding bill at that time. Services are disconnected on accounts not paid by the 5th of the following month.

*1.5% penalty is applied to all outstanding bills as of the close of business on the 5th of each month.

Once disconnected – Service will not be restored until bill is paid in full, plus all additional fees and additional deposits, as referenced in the City of Seaford's Good Standing Policy.

Fees – **\$40.00** Delinquent fee

Reconnect Fees – Electric - **\$25** during business hours - **\$100** after business hours (Effective 1/1/2019)

- Water/Sewer - **\$40** during business hours - **\$60** after business hours (Effective 1/1/2019)

Additional Deposits - **\$25.00** each time service is disconnected (Adopted 4/1/2002)

No reconnects take place after 8:00 p.m.

Returned Check

Services will be disconnected for a returned check if:

- ❖ Check is written on a closed account
- ❖ Non-sufficient funds check is written on a delinquent account or meter deposit
- ❖ Check and fees are not paid after notification

To restore services the **amount of the check** plus a returned **check fee of \$40.00** must be paid to the City of Seaford. If the check was written on a delinquent account other fees and additional deposits may apply.
(Adopted 4/1/2002)

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Customer

Spouse/Other Occupant

Name _____

Social Security # _____ - _____ - _____

_____ - _____ - _____

Birthdate _____ / _____ / _____

_____ / _____ / _____

Phone Number _____ - _____ - _____

_____ - _____ - _____

Driver's License/ID Number _____

Email Address _____

Employer Name _____

Employer Address _____

Employer Phone Number _____ - _____ - _____

_____ - _____ - _____

Years of Employment _____

Emergency Contact Name _____ Phone # _____ - _____ - _____

Emergency Contact's Address _____

Emergency Contact's Relationship to Customer _____

Utility Service Address _____

Mailing Address for Bill (if different from above) _____

E-Bill Rather Than Mailed Bill? YES or NO (Primary or Secondary Email) _____

Landlord's Name and Contact Number _____

Effective Utility Service Date _____ / _____ / _____ Account Number _____

Customer's Signature

Spouse/Other Occupant's Signature

The following boxes are optional, please initial for each member on agreement

☐

I consent to receive marketing emails from the City of Seaford.

☐

Any unpaid accounts sent to collections will be responsible for paying collection fees, attorney fees, & court costs